



**भारतीय खेल प्राधिकरण**  
**SPORTS AUTHORITY OF INDIA**  
 भारत सरकार / GOVERNMENT OF INDIA  
 खेल विभाग / DEPARTMENT OF SPORTS



(An Autonomous Body under Ministry of Youth Affairs and Sports)  
 (युवा कार्यक्रम और खेल मंत्रालय के तहत एक स्वायत्त निकाय)

Room No. 210, SAI-Head Office Building, SAI-Headquarter,  
 Jawaharlal Nehru Stadium Complex (East Gate-No. 10)  
 Lodhi Road, New Delhi-110003

**F. No. 01-04010(01)/2/2021-HO - Personnel Division**

**Date: 04.12.2025**

**Office Order No. 252/2025**

**Subject: Delegation of Roles and Responsibilities for LNCPE Thiruvananthapuram and SAI Regional Centre, Trivandrum-Reg.**

In supersession of all previous orders/office memorandums on the above-mentioned subject, the undersigned is directed to state that the following demarcation of roles and responsibilities is hereby notified with immediate effect for **LNCPE Thiruvananthapuram** and the **SAI Regional Centre, Trivandrum**, to ensure clarity in governance, academic administration, and operational management:

Function/Role	Headed by	Key Responsibilities
Academic Institution (LNCPE)	Principal	<ol style="list-style-type: none"> <li>1. The Principal shall exercise financial and administrative powers for academic matters including procurement and sanctioning powers under the LNCPE Academic Budget.</li> <li>2. Responsible for management of academic programmes, research, faculty affairs, curriculum, student welfare, and execution of MoUs with universities/academic institutions.</li> <li>3. Responsible for overall security, housekeeping, horticulture, and allied services within the LNCPE campus, and management of hostels under the Academic Division.</li> <li>4. Shall handle service matters of coaches and sports scientists posted under Academics.</li> <li>5. Operation and management of Fields of Play (FOPs), building and other infrastructure of LNCPE Campus.</li> <li>6. Functional autonomy in all academic matters along with powers specifically delegated by DG SAI.</li> </ol>
Regional Centre	Regional Head/ Director (Trivandrum)	<ol style="list-style-type: none"> <li>1. The Regional Director shall be the overall in-charge, for all schemes under the Region, including Khelo India, Fit India, NCoEs, STCs, etc, except for LNCPE, along with fund handling and procurement related to these schemes.</li> <li>2. Responsible for service matters of coaches, administrators, and staff under their administrative control.</li> </ol>

		3. Ensures minor & major works, maintenance of infrastructure across the regional centres excluding LNCPE campus. 4. Holds sanctioning powers for all related activities under RC/NCoE/STC/Khelo India etc, scheme budgets. 5. Responsible for maintenance and effective functioning of Fields of Play (FOPs) under their jurisdiction and hostels under the Region/ jurisdiction. 6. Coordination with Headquarters and other stakeholders for implementation and monitoring of regional schemes and operations. 7. Administrative control of Infra/Engineering cadre/wing of Regional Centre.
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2. This issues with the approval of DG SAI.

  
04.12.2025

ऑंकार नाथ यादव, आईआरआरएस  
Onkar Nath Yadav, IRRS  
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युवा कार्यक्रम एवं खेल मंत्रालय / Ministry of Youth Affairs  
भारत सरकार, नई दिल्ली / Govt. of India, New Delhi

( ऑंकार नाथ यादव )  
(ONKAR NATH YADAV)  
निदेशक (कार्मिक एवं कोच अनुभाग)  
Director (Personnel & Coach Div)  
भा खे प्रा - मुख्य कार्यालय / SAI-Head Office  
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To

All concerned

Copy to:

- i. O/o DG, SAI
- ii. O/o Secretary SAI
- iii. O/o CVO, SAI
- iv. Principal, LNCPE Trivandrum/ Sr. Executive Director, NS NIS Patiala/ DDG Operations & CD&T/ DDG Khelo India
- v. ED TEAMS/Head of TAGG/ CEO TOPS
- vi. Head of Institutions/ Regional Centres
- vii. All Division Heads in SAI Head Office/ All Stadia Administrators
- viii. Official language Division for Hindi version
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